

1. Course Name and Number

Department of Political Science POL SCI 3203F FW22: **International Crises**

2. Day Offered

Fridays 10:30-12:30 Fall Term, September-December 2022

3. Hours

New lecture material is posted on OWL every Friday.

4. Location of Lecture and Exams

This is an in-person course that is synchronous. This in-person course is taught by a single instructor who could become ill therefore In the event of a COVID-19 resurgence during the term that necessitates the course delivery moving away from in-person interaction with the instructor on a weekly basis, the affected course content will be delivered entirely online by the instructor and/or other instructors, either synchronously (i.e., at the times indicated in the timetable) or asynchronously (e.g. posted on OWL for students to view at their convenience). Any remaining assessments will also be conducted online as determined by the course instructor(s) in consultation with the University Dean's Office.

Weekly lecture materials are hidden on OWL until Friday, and after that, they can be viewed anytime before the Mid-term Exam or before the Final Exam. The mid-term exam is currently scheduled (with the Dean's permission) to be written from your home office (*not* on the university campus). The two Quizzes and/or Exams are proctored using Western technology (e.g. Proctortrack) and the Final Exam is scheduled by the University (location, date and time To Be Confirmed [TBC]. The Mid-term Exam is generally scheduled to take place approximately one week before the Reading Break (*not* during *or* after the Reading Break). The make-up exams are generally scheduled two weeks after the regular exams and they may be in-person (possibly online). Students must have documented reasons and permission from their Academic Counsellor [not the Professor] in order to miss the Quizzes and/or regularly-scheduled Exams. See all the regulations below.

5. Prerequisite(s) and Antirequisite(s):

This elective is open to all students across Western's campus but it is preferable that have taken Political Science courses before. This course is generally full with over 100+ students and a waiting list. There are no English writing requirements or expectations that you can write in good English, therefore this class is highly-suited to international students from around the world. If you are an English Second Language (ESL) student, you are highly encouraged to take this course, even if you have no background in politics or in Canadian history.

6. Instructor Information

Instructor: [Associate Professor Erika Simpson](#)

E-mail: simpson@uwo.ca

Office Hours: Mondays during fall and winter term [except statutory holidays]: 9:00 am EST-11:00 am EST using Zoom and break-out rooms. Due to the Professor's busy schedule, **no Zoom office hours can be scheduled outside of this two-hour time slot on Monday mornings, under any circumstances.**

Zoom is recorded and by taking this course you consent to being recorded by the instructor and/or TA at this link:

<https://westernuniversity.zoom.us/j/93051198441>

Meeting ID: 930 5119 8441

Passcode: **431498**

7. Course Syllabus:

This interdisciplinary International Security course unpacks the history, theory, and practice of global security with emphasis on Cold War and post-Cold War crises. Students will be introduced to the main historical actors and problems that have shaped international security as well as hear from different experts and diplomats active and retired. Students will develop diplomatic skills based on the 1962 Cuban Missile Crisis, a current UN crisis, and a possible future military crisis in the South China Sea.

Learning Outcomes:

Upon completing the course, students will be able to:

- Identify and describe some key figures, events and trends in international security
- Identify and engage with different types of political theories in international security;
- Analyze and evaluate international issues and place them in their historical context
- Connect present-day problems to historical events and place them in a broader context

Methods of Evaluation:

Important: The dates and topics of the following chart may change depending on schedules, illnesses, and other unforeseen events. The chart below is included for illustrative purposes only, and may be updated on the class website, available on OWL, as the term unfolds.

Quizzes (10% EACH):

Quiz #1 covers Lessons 1-6

Quiz #2 covers Lessons 7-12

2 multiple-choice quizzes can be retaken three times with the highest mark recorded. Quiz #1 opens for taking 1 week before the Mid-Term Exam. Quiz #2 opens up for taking on the Final Day of class before the Final Exam. Quiz #1 records your highest mark. Quiz #2 records your highest mark. You can take each Quiz up to three times. If you study with friends, protect your work by not sharing or emailing your notes or assignments. You can help friends by discussing your ideas together and comparing your notes from lectures, but all your individual work to write the exams and quizzes must be completed on your own. You can find help with studying by seeing the instructor in office hours or taking advantage of the many resources available on campus. I urge you in particular to visit the [Learning Development and Success](#) website

available here: <https://learning.uwo.ca/>

40 questions in 1 hour = 10% for Quiz #1 before Mid-Term Exam begins

Quiz #2 also poses 40 questions in 1 hour = also worth 10% and you take it before Final Exam begins. You cannot write Quiz #1 after the Mid-Term Exam begins. You cannot retake Quiz #2 after the Final Exam begins. You must write Quiz #1 and Quiz #2 to **help prepare** you for the two Exams.

Total quizzes: 10% each = 20%

You can repeat Quiz #1 three times until the Mid-Term Exam begins. You can retake Quiz #2 three times until the Final Exam begins. Most students score 100% on both quizzes after 3 times. The Quizzes help you to prepare for the two Exams worth 30% each.

Exams:

Mid-Term Exam covers Lessons 1-6

Final Exam covers Lessons 7-12

Mid-term Exam poses multiple choice questions (80 questions in 2 hours): 30% (for more information see Exams below)

Non-cumulative Final December exam also poses 80 multiple choice questions in 2 hours): also worth 30%

Total 2 exams: 30% each 30% X 2 = 60%

Short Essay: Due Wednesday Dec. 7 at 11:50 pm EST

The TAs/Markers will not hold office hours. The Essay Question asks you to research whatever current (not historical) International Crisis interests you using a problem-solving approach. Essay Tips (and More Essay Tips) are covered in lectures. **Max. 2000 words including or not including endnotes or footnotes and including/not including the Bibliography for a maximum total of 3000 words = 20%**

Due Wednesday Dec. 7 at 11:50 pm EST Essays are marked over the December holidays by 2 different markers at the graduate level in Political Science and they will be returned using OWL. The instructor Prof. Simpson reviews the marking over the December holidays and teaches graduate students how to mark essays using a template/rubric.

Short Essay: 20%

As the essay is worth less than 30% of your final mark, do not assume you can sign your own Self-Reported Absence (SRA) form and submit it 24 hours late without penalty by **Thursday Dec. 8 at 11:50 pm EST because SRAs are excluded during the December exam period**. Those that submit it 24 hours or less late will incur a penalty of 25% . Those that submit it more than 25 hours late, **after Friday Dec. 9 at 12:01 am EST**, will incur a penalty of -50% unless they have official Academic Accommodation from their Counsellor. If students have official Academic Accommodation from their Counsellor, the essay deadline is negotiated with your Counsellor, not the professor due to confidentiality and privacy reasons. The Professor is happy to receive your late essay over the holidays but 2 different markers at the graduate level in Political Science end their contracts on December 31st therefore you will be marked by the Professor beginning January 1 and the Professor could be a stricter adjudicator than the markers.

8. Course Materials

- No materials are required for the course, including no textbooks, course readers, manuals, laboratory or safety materials, and no

specific electronic devices.

- All the instructor's slides and audio lectures are posted on OWL. You are responsible for viewing the PowerPoint Slides and listening to the audio. Do not email the instructor if you miss a lecture.
- All the instructor's slides, audio lectures, and multiple-choice questions are copyrighted by the instructor and remain the property of the instructor, not the University of Western Ontario. Professor Simpson updates statistics, numbers, maps and charts each term.
- The instructor's bank of multiple-choice questions changes from year-to-year so obtaining previous years' correct answers on various multiple-choice questions means that studying last year's correct answers won't necessarily help you 'ace' the course. The instructor covers different issues depending on breaking news.
- If you have taken one or more of the instructor's other 3 classes, you will notice overlap on the Slides and information that is covered each year—however, it is your responsibility to study the Slides that are covered in your current class, and not previous years' Slides for other classes.

Relevant Readings

- All the *Engage More readings* are available online as journal articles or scholarly reports. All the *Engage More readings* are drawn from free online sources such as Google Scholar, Scholarship@Western, JStor, and YouTube.
- Trying to read some *Engage More readings* or view some videos and internet sites before Lesson will help you understand the lectures. However, you do not need to read the *Engage More Readings before Lesson* in order to understand the lectures and pass the exams.
- All the *Engage More readings* are available in separate files on OWL relevant to each lecture topic. All the *Engage More readings* are not attached to this course outline because they are not 'required readings' (and this course outline would be many pages long!). You will **not** be tested on the *Engage More readings* – there are simply too many of them and there is too much information to study. You can use the *Engage More readings* to get ready for class, to stimulate your interest and to narrow down your personally-chosen Essay Topic.

9. Methods of Evaluation: Overview of Course Content

Important: The dates and topics of the following chart may change depending on schedules, illnesses, and other unforeseen events, like snow days. The chart below is included for illustrative purposes only and may be updated on the Lesson website available on OWL as the term unfolds.

Sept 9 Lesson 1

- Course overview: rules and regulations
- What is international politics?
- Terrorism revisited before September 11th
- Peace in the Middle East: case study

Sept 16 Lesson 2

- Introduction to levels of analysis, paradigms and theories
- Whirlwind tour of IR theory
- Dilemmas of a Liberal Internationalist in Kabul, Afghanistan War with Sakhi Naimpoor

Sept 23 Lesson 3

- Balances of Power and World War I, Collective Security and World War II
- If you love this planet video
- Hiroshima/Nagasaki 1945: nuclear use of tactical weapons
- Nuke Map: Nuclear weapons today

Sept 30 Lesson 4

- Deterrence and containment: explaining the Cold War
- The 1962 Cuban Missile Crisis
- The fall of the Diefenbaker government and the aftermath of crisis
- Realist versus liberal internationalist theoretical concepts

Oct. 7 Lesson 5

- Nuclear deterrence and nuclear arms control during the Cold War
- Modernizing the U.S nuclear deterrent and the Nuclear Posture Review with Guy Roberts, former U.S. Assistant Secretary of Defense
- Nuclear disarmament and the TPNW with Canadian Ambassador Paul Meyer

Oct. 14 Lesson 6

- Nuclear proliferation, the collapse of the NPT and nuclear modernization The United States' new Space Force
- Extended deterrence and umbrella nuclear states with Alyn Ware, PNND
- Canada-U.S. relations with Jonathan Granoff, Global Security Institute

Oct. 14, 4 pm

Quiz #1 opens to take and closes Sunday Oct. 23 4:50 pm EST

- **Mid-Term Quiz (10%): 1-hour, multiple-choice exam (40 questions) due by Sunday Oct. 23, 4:50 pm EST. Available to take up to three times with highest score recorded. Your highest mark on the Quiz will be recorded on your Gradebook.**
- You must have permission from your academic counsellor and the professor to write Quiz #1 and the Make-up Mid-term exam later. In most circumstances, you may have to forfeit the mid-term quiz (10%) as the quiz will only be available to take before the mid-term exam so your accommodation documents would have to cover the time period beginning Oct. 14 and ending Oct. 21 to be valid.

Oct. 21 Lesson 7

- Introduction to the United Nations
- UN Ambassador: A primer for learning about the UN

- Peacekeeping during the Cold War and Post-Cold Era
- A UN Emergency Peace Force with Dr. H. Peter Langille

October 23 (Sunday) 5-7 pm EST Mid-term Exam

- MID-TERM EXAM (2 hours)
- You will receive your mark worth 0% of your final grade at least three days prior to the deadline for withdrawal from a course without academic penalty.
- Drop date in Fall term is Monday November 14, 2022 (Half course). Online Makeup exam is 2 weeks later on Monday Nov. 7, 5-7 pm.

Oct. 28 Lesson 8

- Current Flashpoints: North Korea
- North Korea and nuclear threats Simulation
- South China Sea and the Nine-Dash Line

Nov. 4 Fall Study Break – no classes or office hours

Nov. 11 Lesson 9

- Current Flashpoints: Eastern Europe and Ukraine (online class due to November 11 Remembrance Day)
- Syria and the Middle East (online lecture pre-recorded and available for viewing; in-person attendance is cancelled)
- Essay Question and Essay Advice (pre-recorded and available for viewing; in-person attendance is cancelled)
- Afghanistan – Lessons learned with Government of Canada representative (pre-recorded and available for viewing)

Nov. 18 Lesson 10

- Transnational threats: biological weapons and cyberwar
- The future of warfare and drones
- Pandemics and international diseases
- The future of cyberwarfare with Ryan Atkinson and/or Dr. Mark Raymond

Nov. 25 Lesson 11

- Climate Change and the Arctic
- Global Warming
- Nuclear Waste and burial
- Aquifers, Nuclear Waste with Dennis Eickmeier and/or Dr. Michael Poellet

Dec. 2 Lesson 12

- What Can We Expect in the Future?
- The Clash of Civilizations?
- Global Jeopardy
- **Reminder: Final copy of the essay due next week!** More Essay Tips and Review of previous A-level Sample Essays

Dec. 4 quiz opens at 4 pm to begin taking and closes on the day of the Final Exam (TBC)

Quiz #2 opens to take and closes 10 minutes before the Final Exam [TBC]

- Quiz #2 (10%): 1-hour, multiple-choice exam (40 questions) due 10 minutes before the Final Exam begins. Available to take up to three times with highest score recorded beginning Dec. 4 at 4 pm [16:00 EST] until 10 minutes before Final Exam [TBC by Registrar's office]
- Your highest mark on Quiz #2 from 3 submissions will be recorded on your Gradebook.
- **You must have permission from your academic counsellor and the professor to write Quiz #2 later [and Make-up Final Exam]. In most circumstances, you will forfeit Quiz #2 as the quiz is available to take beginning December 4 pm so your accommodation must cover the time period between Dec. 4 and the Final Exam (TBC).**

Short Essay: Due Wednesday Dec. 7 at 11:50 pm EST

- The TAs/Markers will not hold office hours. The Essay Question asks you to research whatever current (not historical) International Crisis interests you using a problem-solving approach. Essay Tips (and More Essay Tips) are covered in lectures. **Max. 2000 words including or not including endnotes or footnotes and including/not including the Bibliography for a maximum total of 3000 words = 20%**

Dec. 23 or Jan. 9 Final marks due

- The University Registrar's Marks will be released during the first or second week of January. Please do not email the instructor asking for your Final Mark until mid-January If you need a reference letter, please see the Reference Letter Policy below.

10. *EXAMINATIONS/ATTENDANCE

The Mid-term and Final Exams: Regulations, what to study, and advice on taking notes

If you need to miss a lecture, you do *not* need to report your absence through any online absence declaration system available and you do not need to inform the instructor and/or teaching assistant. No additional documentation is necessary. But you will be examined on the material (slides, audio, etc.) that you missed and the quiz and exams will test you on the material you missed.

If you are ill (e.g. from Covid) and you miss more than one week of lectures, you definitely should speak to your Academic Counsellor about how to obtain notes from fellow students in the class and how to catch up – but as a policy, the instructor cannot change the quiz or exam to suit any student's prolonged or short absences, no matter how long they are absent from classes.

You may not miss the mid-term or final exam and/or the make-up exams or you will automatically fail the course. "A student is entitled to be examined in courses in which registration is maintained, subject to the following limitations:

- A student may be debarred from writing the final examination for failure to maintain satisfactory academic standing throughout the year.
- Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given**). **This condition must be outlined clearly in the course syllabus.** ***the interpretation of "due warning" would be a personal email prior to reaching the specified threshold of absences*

- On the recommendation of the Department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course.”

Mid-Term Exam:

The Mid-term Exam is a 2-hour multiple choice exam with 80 compulsory questions. There are no bonus questions nor bonus marks. It tests you on the information covered on the Slides delivered in Classes 1-6. It does not test you on the *Engage More Readings*. Generally it is scheduled in October about one week before or after the Reading break.

Final Exam:

The Final Exam is constructed exactly similarly to the Mid-Term Exam so it is a 2-hour multiple choice exam with 80 compulsory exam questions ranging from ‘very easy’ to ‘very challenging’ and ‘very difficult’. Like the mid-term exam, the final exam is non-cumulative so it tests you on the information covered in Classes 7-12. As soon as the professor knows when the final exam is scheduled, the final exam date schedule will be posted on OWL. You must have documented reasons with Academic Counselling to write the make-up exams.

The mid-term and final exams are constructed exactly similarly:

Exam questions are composed by the Professor; multiple-choice questions are marked by university-approved multiple-choice computer-marking systems (e.g. ‘Scanitron’, ‘Proctorio’, etc.) Special and/or makeup exams may be different in content, structure and format than the regularly scheduled exam. Specific exam formats will be announced and explained by the Professor but the exams will be multiple choice in most cases. If you miss the mid-term or final exams, for any reason, you may must write a multiple-choice exam combined with an essay-type of exam and your answers may be essay-style, not multiple choice. For example, if you miss the second make-up for the mid-term exam, the third-make-up exam will consist of essay-style (not multiple choice) questions. (This is because the professor’s large exam bank will never be large enough to pose enough multiple-choice questions for so many different make-up exams).

Errors? Prof. Simpson programs the computer in the class’s favour if she makes errors. If you see an error, email the professor separately at simpson@uwo.ca

11. EMERGENCIES AND EMERGENCIES RELATED TO THE EXAMS AND QUIZZES:

You must use email and/or Zoom, not telephone messages or voice mail in this class. Do not under any circumstances leave any voice mail message(s) or texts for any instructors on their cell or landline(s). All communications must be by Zoom or through Western’s email. We do not read emails from non-Western accounts. The subject heading must say the Class Number and the nature of your question, like this: POL SCI 3203F I CANNOT FIND THE EXAM ROOM. If the answer is *not* brief, then we will ask you to meet with other students during Zoom office hours in a separate break-out room (e.g. a room devoted to narrowing down your essay questions).

- Professor Simpson never reviews the correct answers with students because if she reviews the correct answers with students, she cannot use variations of these multiple questions in future years and she depletes her exam bank. Professor Simpson checks all the exams for consistency but if you think it is necessary, after emailing the professor, the professor **may possibly** send you your **incorrect** answers on the answer sheet by sending you screenshots after obtaining advice from the Dean/Undergrad Chair.
- **Cheating?** Professor Simpson will not give you or email you your own copy of the mid-term question sheet as you could distribute it to all the students. Some students will be writing one of the make-up exams or another exam in future years. You may not receive a

copy of the mid-term or final exam question sheets by email or online. If you request to view your exam in an off-campus location or you have moved away from London, then you may not receive your question sheet by email. You may not ask to view any question sheet accompanied by an off-campus proctor unless you have received written permission from the Dean of your faculty to do so. If you live in another city, you may not receive a copy of the exam through a registered university-endorsed proctor.

- **Appeals?** The third and fourth make-ups for the mid-term and final exam will take place approximately 4 weeks after the final marks are submitted. At that time, you may email the professor and ask to view a copy of your question sheet in Professor Simpson's Zoom office (on a shared screen). You may not use a camera or take photos of your question sheet.

How should I study for the exams?

- It is highly recommended when preparing for the exams that you consider forming small study groups so that you can share notes and discuss the lecture material but since this is an online course, the professor assumes you will not be meeting with other students to form small study groups. There is nothing wrong with a collective effort in terms of studying for all your classes. After all, that is what the virtual classroom is about—all of us working together for fun and learning. You could study online with help from other students but the professor assumes you are studying alone and the professor cannot help you form study groups or share student's email addresses.
- The two-hour, multiple-choice exams test you on the lecture material, including all the posted slides [**not** the Engage More Readings]. The mid-term exam tests you on classes 1-6, and the final exam tests you on classes 7-12 including the sample questions posed during Lesson 12 in the 'Global Jeopardy game'. You can answer sample multiple choice questions in the Lessons section pertaining to each hour.
- While I appreciate many students want to reinforce the lecture material by writing handwritten or typewritten notes, you do not need to take extra handwritten or typed notes unless this is your preferred learning style. Why get writer's cramp? All the slides are posted and the professor deletes those slides we did not cover so you do not need to study them.
- In the event that OWL collapses or is unavailable for an entire Lesson, we will cancel the Lesson and the relevant slides for that day will be removed from OWL so you do not need to study them.

12. Non-medical and medical accommodation

A clear indication of how non-medical absences from midterms, tutorials, laboratory experiments, or late essays or assignments, will be dealt with must be provided. The course outline must direct the student to the Policy on Accommodation for Medical Illness available here: Medical Illness

<https://studentservices.uwo.ca/secure/index.cfm>

In addition, instructors must state how they will be dealing with accommodation for medical illness of work worth less than 10% of the total course grade, and whether or not medical documentation for such accommodation will be required. If documentation is required for either medical or non-medical academic accommodation, then such documentation must be submitted by the student directly to the appropriate Faculty Dean's office and not to the instructor. It will be the Dean's office that will determine if accommodation is warranted.

Even if you have non-medical or medical accommodation, the multiple-choice questions posed to you on the mid-term or final exams cannot be changed to suit you. If you miss studying the lecture materials and slides for any reason (documented or not) you are responsible. Therefore you must meet with your Academic Counsellor to deal with accommodation for medical or non-medical absences worth more or less than 10% of the course grade.

13. Will I know my mid-term exam marks before the drop-date and/or before I write the final exam?

- The professor will update your marks before the final exam so you know all your marks - except the final exam mark - when you begin the final exam.

14. Statement on Use of Electronic Devices

No electronic devices will be allowed during tests and examinations.

15. Statement on Academic Offences

The statement: "Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site: http://www.uwo.ca/univsec/handbook/appeals/scholastic_discipline_undergrad.pdf

16. When and How to study for the non-cumulative multiple-choice exams

The Mid-term exam in Oct. and the Final Exam in Dec will test you on the lecture material including all the posted slides, the recorded audio lectures and/or the materials that are linked to the course slides. The exams are **non-cumulative** so you will not be tested in the Final Exam on the information you learned before the mid-term. The exams will **not** test you on what you or other students write online nor on what you or other students say in class discussion. You will only be tested on what the professor says, not on what your colleagues assert.

Should I take notes on the lecture slides?

You should always download or print the slides and take notes on the slides. While you view the Slides, your task is to think about and question the materials, not to be a medieval scribe. While the Professor appreciates many students want to reinforce the lecture material by taking many handwritten or typewritten notes, you do not need to take many handwritten or typed notes because all the Slides are posted on OWL. It is preferable that you think about the slides' content and participate in the Lessons Tool rather than take copious notes.

Should I study the timelines and other dates?

If a detailed timeline or map is included on the Slides or linked using an URL, you should assume it is testable material. In rare cases, the detailed picture, timeline or map is not testable material and in that very rare case, it is clearly marked on the Slide that it is **NOT ON THE EXAM**. You are expected to memorize many dates and numbers. Often students find it useful to maintain a separate list of dates and numbers to study a few days before the Mid-term or Final Exams.

Can I arrange to write an exam early?

As soon as the final exams are scheduled, the exam schedule will be posted on OWL. You cannot make plans to write the exam early.

Will software be used to detect cheating?

Since computer-marked multiple-choice tests and/or exams will be given, software will be used to check for unusual coincidences in answer patterns that may indicate cheating therefore: "Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating."

Does the make-up exam pose different multiple-choice questions? For example, do you accept multiple choice questions written by students in the class and pose these questions in the make-up exam?

The Professor often changes the Powerpoint slides and writes new multiple-choice questions so if you would like to email possible questions for the Exam Bank, your suggestions are welcome but doing so will not increase your marks. The Quizzes are changed as the week progresses depending on if any problems or concerns are found.

17. Required Readings and Engage More Readings

To summarize, the two exams test you on everything you learned from the slides and the spoken lectures, not on the *Engage More Readings*. There is no textbook and the *Engage More Readings* are *not* Required Readings. The *Engage More Readings* are used by you to stimulate your interest in learning more about particular issues.

18. Regulations concerning course re-evaluation, absences and the evaluation of international students

- You are **not** allowed to re-write any exams or assignments, once they have been handed-in for marking, unless due to exceptional circumstances as assessed by the Dean's office.
- If you submit the "wrong answer" to an exam or assignment (but you think it is the right answer for a variety of reasons), you are **not** normally entitled to submit the "right version" or get credit for being "right" somehow. You must speak to your Academic Counsellor - as your mark will be worth more than 10% - and they will decide, although they may consult with the Professor, who will together with your academic counsellor, decide upon the fairest option.
- In the event that you miss many classes or all of them, you may not have your mark 'reweighted' to cover your absences unless you have written permission from your Academic Counsellor in your Faculty. You must see your Academic Counsellor, not the Professor in order to make different arrangements regarding course re-evaluation and absences.
- If you are an international student, your exams and your contributions to the Lessons Tool will be graded according to Canadian University standards. Attending class is not sufficient to pass the course, and no attendance marks are taken or recorded.

What are the regulations concerning non-medical and medical absences?

- Please see the student services for their updated Policy on Accommodation for Medical Illness and Student Medical Certificate. If you have medical illness or other documentation, you **must** take it to the Dean's Office or an Academic Counsellor in your Faculty, who will then confirm whether you can possibly be granted accommodation. Any medical absence must **be** documented as instructed by Student Services, Dean's Office or your Academic Counsellor. Academic Counseling will advise the Professor about accommodation and the final decisions about due dates, re-weighting and/or transfer weighting will be made in consultation with

you and your Academic Counsellor, not with the Professor. Do not meet with the professor to discuss the reasons for accommodation for medical or non-medical grounds.

Can I use electronics like my cell phone during the exams?

No electronic devices are permitted to be used during any exam including cellphones, personal computers, and/or electronic dictionaries.

What is Scanitron? What is Proctorio? Are they always used?

Exam questions are composed by the Professors; multiple-choice questions are marked by university-approved multiple-choice computer-marking system (e.g. 'Scanitron' 'Proctorio', 'Turnitin' etc.). Special exams may be different in content, structure and format than the regularly scheduled exam. Specific exam formats will be announced and explained by the Professor but the exams will be multiple choice in most cases. If you miss the mid-term or final exams, for any reason, you may have to write a multiple choice combined with an essay-type of exam and your answers may be essay-style, not multiple choice. For example, if you miss the second make-up for the mid-term exam, the third-make-up exam will consist of essay-style (not multiple choice) questions. This is because the professor's large exam bank will never be large enough to pose enough multiple choice questions for so many different make-up exams.

19. Questions about the course outline, class material and/or about my Mid-Term or Final Exam Grade

- The professor and assistants (e.g. teaching assistants and/or graduate students) will read email messages *only* if they are from a Western email account and their subject lines include the course number and a clear statement of purpose. For example, POLSCI 3203F I have a question about the quiz. Where a question cannot be answered with a brief reply email, you will receive an email that indicates that you should attend the office hours on Zoom. The professor and assistants will take up generic questions on a drop-in basis. You will wait in a Zoom waiting room. The instructor keeps track of the generic questions of interest to all students and issues a Frequently Asked Questions handout using Powerpoint slides to all students during the term.
- If you have a confidential concern that is *not* related to your medical and/or personal situation, you can make an appointment to see the professor during Zoom office hours in a break-out room with nobody else present. This is more difficult and time-consuming for us to arrange and the professor's policy is that she will not give you career or course advice. She will not counsel you on other courses you can take to compete in International Relations nor will she give you any advice on an individual-level. Lecture slides, handouts, short videos, and other resources with such career and essay writing advice is regularly posted as Supplementary Slides to the Owl website. These materials belong to the instructor, not the university, and/or other sources depending on the specific facts each material, and they are protected by copyright. Do not download, copy, or share any of the Supplementary materials without the explicit written permission of the instructor.
- Appeals to change an exam (or essay) grade must be received during that term of instruction (*i.e.* the Course Lecturer does not handle appeals after the term ends).

What happens if there other changes to the Official Course Outline?

- Due to certain circumstances and/or situations, changes to course outlines and other course documents are necessary. In such cases, you will be informed through all available channels of communication as soon as possible.
- The dates and topics of the lectures, simulations and exams may be changed depending on schedules, illnesses, and other

unforeseen events. The dates in this course outline are included for illustrative purposes only and may be updated on the class website as the term unfolds.

- Mask Policy: University policy may require that instructors and students wear non-medical face masks in all common-use indoor spaces on campus, including in classroom. For the University's complete [Health & Safety](https://www.uwo.ca/coronavirus/health-safety/index.html) mask policy, see <https://www.uwo.ca/coronavirus/health-safety/index.html>
- Vaccination Policy: Western has developed [protocols](https://www.uwo.ca/coronavirus/health-safety/index.html#before) regarding any member of the University community who comes onto campus which are explained here <https://www.uwo.ca/coronavirus/health-safety/index.html#before> Students with questions can contact the Student Health Care clinic at 519-661-3030.

20. Statement on Reference Letters

- If you need a reference, please email your other professors individually for more information. Professor Simpson's firm policy is **not** to write references for law school and/or graduate school based on your standing in a second-year class because such a reference – compared to a 3rd-year or 4th-year reference is *not* useful – and would do you a **disservice**, not a service.
- If you take more than three courses from Professor Simpson, she may consider acting as your referee for jobs and for professional programs like internships – but keep in mind that obtaining a reference from a 3rd or 4th year instructor is preferable. **She will consider whether to write you a reference for graduate studies/law school if you have taken or are taking three classes under her direct supervision because this means you have fewer other possible referees; however, keep in mind that a reference letter from a professor who taught you many second-year courses is not as desirable as a reference letter from a professor who taught you a fourth-year course. Professor Simpson does not write reference letters for students who are seeking positions with businesses, companies and/or internships due to the number of students she has. You could ask a TA in another class, but not this class.**

21. INTERNATIONAL RELATIONS AS A CAREER CHOICE

What other classes can I take if I become more interested in the general topic?

For more information about the other classes Professor Simpson teaches and the field of IR, see the faculty and personal websites available through the [Department of Political Science](#). At this time, Professor Simpson teaches four courses including **POLSCI 2135A 650 FW22; 2191B 650 FW22; 2141B 650 FW22 and 3203F 650 FW22**. Professor Simpson does *not* teach any specialized Reading Courses nor supervise Undergraduate Theses. Professor Simpson supervises Graduate Students (including MA and PhD students) in International Relations. To learn more information about Professor Simpson:

- Erika Simpson (PhD and MA, University of Toronto) is an Associate Professor of International Relations at Western University, London, Canada and the President of the Canadian Peace Research Association (CPRA).
- Her research interests are in international security and foreign and defence policy, particularly Afghanistan, arms control, disarmament, IR theory, NATO, nuclear proliferation, nuclear waste, peacekeeping and the UN.
- She is the author of *NATO and the Bomb* (McGill-Queen's University Press, 2001) and her articles have appeared in leading journals including the *Brown Journal of World Politics*; *International Journal*; *In Victus Pax: Journal of Peace Education and Social*

Justice; Peace Magazine; Peace Research; Peace Review: A Journal of Social Justice; and Policy Options.

- She is a national syndicated columnist for the *Postmedia Network*, Canada's largest digital and newspaper chain, and a frequent commentator for *The Hill Times: Canada's Foreign Policy Magazine*, as well as Canada's *CTV Television News*, Asia's *Urdu News* and Russia's *Sputnik News*.
- She serves as a Director on the Board of the Canadian Pugwash Group; an associate editor for *Peace Review*; a Senior Advisor for the Rideau Institute; an invited Consultant for the Nuclear Abolition Forum; and a Peer Reviewer for the Canadian Institute for Military and Veteran Health.
- Formerly she was an Alton Jones Fellow; a Barton Fellow; a Liu Institute Visiting Fellow; a NATO Research Fellow; and the Vice-Chair and Treasurer of Pugwash Canada.
- In 2015 the Voice of Women–Canada awarded her a Lifetime Achievement Award for her writing on peace-related issues. At the University of Western Ontario, she teaches 2135A; 3203F; 2191B; 2141B and MA and PhD graduate students. She is a Canadian citizen and a long-time resident of London, Ontario formerly from Saskatoon, Saskatchewan (email: simpson@uwo.ca).

22. Short Essay Regulations:

WHAT QUESTIONS ARE REQUIRED? WHAT IS THE REQUIRED FORMAT FOR THE SHORT ESSAY?

- For this short essay, you should review 2-3 scholarly papers that discuss **one** current International Crisis that is of concern to you. For instance, you may be concerned about whether the war in the Gaza Strip poses a threat to peace and security in the Middle East. Or you may be interested in the international implications of clandestine prisons and the secret torture of high-profile terrorist suspects...You must choose a topic that interests **you**.
- You *not* need to obtain permission from the instructor (or TA) to pursue the topic that interests you but you could meet with the prof during Zoom office hours to discuss how to narrow down or broaden your research focus. To ensure privacy, if someone is in the Zoom office, you will be in the waiting room until admitted to a break-out room. We will admit people in order from the waiting room and you are likely to meet with the instructor and many other students at the same time. It is *not* necessary to discuss your essay topic with the instructor during office hours. Most students do not do so and meeting with the instructor to discuss your essay topic will not increase your grade. The instructor will not remember your name nor keep notes, but the instructor records the office hours using Zoom in all circumstances. By participating in the Zoom office hours, you are consenting to being recorded.

You should overview and assess some recent literature – published after 2017 - concerning this issue. **What do the authors argue? Which facts and empirical data do you think are most helpful, and why? Which experts in your opinion provide a good synopsis of the crisis? Which papers redefine the problem or offer new and original solutions?** You should assess 2-3 journal articles, refereed papers or book chapters for their content level, relevance, and appropriateness. **They must have been published AFTER January 1, 2017 (NOT EARLIER).**

In your essay, you must answer each of the following questions **in the same order they are presented below** and **using the same numbers and sub-headings as below**. Rather than write a typical essay, you need to answer each question below in the order that it is posed. How

much space (*e.g.* how many words) you accord to each section is up to you.

I. PROBLEM DEFINITION

In this section, you can answer questions like this: In your assessment, what is the problem pertaining to this aspect of International Security? What is the nature and extent of this international crisis? What are other experts and analysts saying pertaining to this problem? Why is it a crisis today? Try to define the problem by narrowing it down as much as possible.

II. POSSIBLE CONSEQUENCES

In this section, write about what might happen if little or nothing is done to alleviate the present situation? In your opinion and the opinion of other international experts, what might be the consequences for the world (and possibly Canada) if this crisis gets worse? In your opinion and the opinion of other international experts, what might be the consequences for the world if this crisis is not solved?

III. PROBABLE CAUSES

In this section, ask yourself and consult experts about what are the roots of this problem? What short- and long-term factors caused this situation? According to the recent literature, what international, domestic and individual-level factors may have brought about this international crisis?

IV. POLICY OPTIONS & RECOMMENDATIONS

In your estimate and the estimate of others, what options and alternatives do we have? What might be the costs and benefits associated with making the policy changes that you and other experts recommend? If you cannot find concrete empirical information about potential costs and benefits, consider the implications of the recommendations instead.

22. Short Essay Regulations with No Special Exemptions. IMPORTANT: you are responsible for reading this and your essay must abide by all these regulations:

Presentation: Your essay must be no longer than **approximately 2000 words** and a **maximum of 3000 words including the footnotes/endnotes and Bibliography/Works Cited**. The TA will check the word count with, and without the footnotes/endnotes/bibliography/works cited pages. If the essay itself is approximately 200 words over 2000 words, this is entirely acceptable and will not affect your final mark. But if it is more than 250 words over the 3000-word count, you will be docked marks (approximately -10 to -50% depending on each individual's situation). In short, you must strive to write a 'short' essay, not a long essay. Opinion pieces (op eds) in newspapers are 700-800 words. You are writing approximately the equivalent of 4 op eds on one crisis that concerns you.

The Bibliography/Works Cited may include scholarly articles that were written by legitimate authors or representatives of research organizations published after 2017. But most of the scholarly articles that you ultimately choose to focus upon must have been published

(or 'forthcoming') between 2017-2022.

A maximum of 2000 words including/not including the notes/footnotes and including/not including the bibliography/works cited means that each section (see the Roman Numbers 1-IV above) could be 500 words. But you do not have to abide by such strict rules for each section. Often Sections III-IV are long and Section I is only one paragraph long. Additional analysis beyond 3000 words will be neither read nor marked by the TA who is generally a PhD candidate in a different general field, not IR, like Local Government, Urban Governance, Political Philosophy. Think of the marker as a person who writes very well but does not know anything about your topic. **Do not think of the marker as Professor Simpson who knows a lot about your topic! If you do so, you could get brain freeze and writer's block.** You are writing for the informed general reader, not for the specialist so avoid jargon and try to write clearly and simply with simple sentences and fewer footnotes/endnotes than you think might be necessary.

In terms of how to avoid plagiarism, it is your responsibility to familiarize yourself with materials. For example, please ensure that you identify all quotations, references, and other people's ideas in the notes/footnotes (see all the regulations on Plagiarism above) and that you submit a title page with your name and a comprehensive bibliography/works in the same document with your main text. Do not submit two documents – submit only one document with all the information on one document. **It definitely cannot be a PDF copy or RTF file. The instructor and the TA must be able to “track changes” and mark up your essay using MS Word.**

You may use any style guide you wish (*e.g.* Chicago, MLA, APA or Medical styles). Most students in Western's Department of Political Science will tend to use Chicago style. However, you may use APA or Medical styles instead. You are expected to consult a stylebook and you will be docked significant marks if you do not do so. For example, you cannot make up your own style or use the D.B. Weldon short guide (which is a mix of two styles). You must consistently construct your footnotes and/or endnotes and your Bibliography and/or Works Cited, otherwise you will be docked -10 to -25% on the final mark. The markers are paid to pay a lot of attention to your style and your bibliography/references so they learn how to properly edit. They will dock marks if your style is made-up off the top of your head and inconsistent.

The final copy must be submitted to Turnitin and OWL's dropbox by the 11:50 pm EST (Eastern Standard Time in London, Ontario) deadline. It must be submitted as a MS Word document. **It definitely cannot be a PDF copy or RTF file. The instructor and the TA must be able to “track changes” and mark up your essay using MS Word.** Please do not submit a PDF and then write us that you plan to submit the Word version, late, as you will be docked all the regular marks for being late.

Short Essay: Late Penalties and Self-Reported Absence (SRA) regulations

As the essay is worth less than 30% of your final mark, do *not* assume you can sign your own Self-Reported Absence (SRA) form and submit it 24 hours late without penalty by Thursday **Dec. 8 at 11:50 pm EST because SRAs excluded during the December exam period.** Those that submit it 24 hours or less later, will incur a penalty of 25% and those that submit it more than 25 hours late, **after Friday Dec. 9 at 12:01 am**

EST, will incur a penalty of -50% unless they have official Academic Accommodation from their Counsellor. If students have official Academic Accommodation from their Counsellor, the essay deadline is negotiated with your Counsellor, not the professor due to confidentiality and privacy reasons. The Professor is happy to receive your late essay over the holidays and will strive to mark it but keep in mind her 2 different markers at the graduate level in Political Science end their contracts on December 31st therefore you will be marked by the Professor beginning January 1, 2023.

Deterring Plagiarism: If there is no copy on Turnitin - or the copy on Turnitin is different from the copy you submitted, then you will receive a final mark of 0% in the class. The Turnitin link is on the official Lesson website.

For more university and departmental regulations that apply to this course and for more on the Late penalty or non-submission of paper:

See the **APPENDIX TO UNDERGRADUATE COURSE OUTLINES FROM THE DEPARTMENT OF POLITICAL SCIENCE** in the folder in this section of the Syllabus. You are responsible for reading and abiding by the APPENDIX, but we do not cover the information during classtime.

APPENDIX TO UNDERGRADUATE COURSE OUTLINES DEPARTMENT OF POLITICAL SCIENCE

Prerequisite checking - the student's responsibility

"Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites."

Essay course requirements

With the exception of 1000-level courses, most courses in the Department of Political Science are essay courses. Total written assignments (excluding examinations) will be at least 3,000 words in Politics 1020E, at least 5,000 words in a full course numbered 2000 or above, and at least 2,500 words in a half course numbered 2000 or above.

Use of Personal Response Systems ("Clickers")

"Personal Response Systems ("clickers") may be used in some classes. If clickers are to be used in a class, it is the responsibility of the student to ensure that the device is activated and functional. Students must see their instructor if they have any concerns about whether the clicker is malfunctioning. Students must use only their own clicker. If clicker records are used to compute a portion of the course grade:

- the use of somebody else's clicker in class constitutes a scholastic offence,
- the possession of a clicker belonging to another student will be interpreted as an attempt to commit a scholastic offence."

Security and Confidentiality of Student Work (refer to current *Western Academic Calendar* <http://www.westerncalendar.uwo.ca/>)

"Submitting or Returning Student Assignments, Tests and Exams - All student assignments, tests and exams will be handled in a secure and confidential manner. Particularly in this respect, leaving student work unattended in public areas for pickup is not permitted."

Duplication of work

Undergraduate students who submit similar assignments on closely related topics in two different courses must obtain the consent of both instructors prior to the submission of the assignment. If prior approval is not obtained, each instructor reserves the right not to accept the assignment.

Grade adjustments

In order to ensure that comparable standards are applied in political science courses, the Department may require instructors to adjust final marks to conform to Departmental guidelines.

Academic Offences

"Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site: http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf

Submission of Course Requirements

ESSAYS, ASSIGNMENTS, TAKE-HOME EXAMS MUST BE SUBMITTED ACCORDING TO PROCEDURES SPECIFIED BY YOUR INSTRUCTOR (I.E., IN CLASS, DURING OFFICE HOURS, TA'S OFFICE HOURS) OR UNDER THE INSTRUCTOR'S OFFICE DOOR.

THE MAIN OFFICE DOES NOT DATE-STAMP OR ACCEPT ANY OF THE ABOVE.

Attendance Regulations for Examinations

EXAMINATIONS/ATTENDANCE (Sen. Min. Feb.4/49, May 23/58, S.94, S.3538, S.3632, S.04-097) A student is entitled to be examined in courses in which registration is maintained, subject to the following limitations: 1) A student may be debarred from writing the final examination for failure to maintain satisfactory academic standing throughout the year. 2) Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of registration.

Absences from Final Examinations

If you miss the Final Exam, please contact the Academic Counselling office of your Faculty of Registration as soon as you are able to do so. They will assess your eligibility to write the Special Examination (the name given by the University to a makeup Final Exam).

You may also be eligible to write the Special Exam if you are in a "Multiple Exam Situation" (e.g., more than 2 exams in 23-hour period, more than 3 exams in a 47-hour period).

Note: Missed work can *only* be excused through one of the mechanisms above. Being asked not to attend an in-person course requirement due to potential COVID-19 symptoms is **not** sufficient on its own. Students should check the Western website to see what directives for Covid are to be followed. Western has been and will continue to follow directives established by the Middlesex-London Health Unit. That directive will state whether students should or should not come to campus/class and any other requirements (e.g., masks are mandatory). Please check on your own and do not email the instructor, the Department Undergraduate Advisor/Coordinator or the Faculty of Social Science Academic Counselling Office.

Accommodation and Accessibility

Religious Accommodation

When a course requirement conflicts with a religious holiday that requires an absence from the University or prohibits certain activities, students should request accommodation for their absence in writing at least two weeks prior to the holiday to the course instructor and/or the

Academic Counselling office of their Faculty of Registration. Please consult University's list of recognized religious holidays (updated annually) at

<https://multiculturalcalendar.com/ecal/index.php?s=c-univwo>.

Accommodation Policies

Students with disabilities are encouraged to contact Accessible Education, which provides recommendations for accommodation based on medical documentation or psychological and cognitive testing. The policy on Academic Accommodation for Students with Disabilities can be found at:

[https://www.uwo.ca/univsec/pdf/academic_policies/appeals/Academic Accommodation_disabilities.pdf](https://www.uwo.ca/univsec/pdf/academic_policies/appeals/Academic_Accommodation_disabilities.pdf).

Academic Policies

The website for Registrarial Services is <http://www.registrar.uwo.ca>.

In accordance with policy,

https://www.uwo.ca/univsec/pdf/policies_procedures/section1/mapp113.pdf,

the centrally administered e-mail account provided to students will be considered the individual's official university e-mail address. It is the responsibility of the account holder to ensure that e-mail received from the University at their official university address is attended to in a timely manner.

During exams/tests/quizzes, no electronic devices (e.g. a phone, laptop, iPad) are allowed and must be powered down and stored out of reach.

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site:

http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf.

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>).

Computer-marked multiple-choice tests and exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating.

If a course uses remote proctoring, please be advised that you are consenting to the use of this software and acknowledge that you will be required to provide **personal information** (including

some biometric data) and the session will be **recorded**. Completion of a course with remote proctoring will require you to have a reliable internet connection and a device that meets the technical requirements for this service. More information about this remote proctoring service, including technical requirements, is available on Western's Remote Proctoring website at:

<https://remoteproctoring.uwo.ca>.

Support Services

Please visit the Social Science Academic Counselling webpage for information on adding/dropping courses, academic considerations for absences, appeals, exam conflicts, and many other academic related matters: [Academic Counselling - Western University \(uwo.ca\)](https://www.uwo.ca/academic_counselling/)

Students who are in emotional/mental distress should refer to Mental Health@Western (<https://uwo.ca/health/>) for a complete list of options about how to obtain help.

Western is committed to reducing incidents of gender-based and sexual violence and providing compassionate support to anyone who has gone through these traumatic events. If you have experienced sexual or gender-based violence (either recently or in the past), you will find information about support services for survivors, including emergency contacts at

https://www.uwo.ca/health/student_support/survivor_support/get-help.html.

To connect with a case manager or set up an appointment, please contact support@uwo.ca.

Please contact the course instructor if you require lecture or printed material in an alternate format or if any other arrangements can make this course more accessible to you. You may also wish to contact Accessible Education at

http://academicsupport.uwo.ca/accessible_education/index.html

if you have any questions regarding accommodations.

Learning-skills counsellors at the Learning Development and Success Centre (<https://learning.uwo.ca>) are ready to help you improve your learning skills. They offer presentations on strategies for improving time management, multiple-choice exam preparation/writing, textbook reading, and more. Individual support is offered throughout the Fall/Winter terms in the drop-in Learning Help Centre, and year-round through individual counselling.

Western University is committed to a thriving campus as we deliver our courses in the mixed model of both virtual and face-to-face formats. We encourage you to check out the Digital Student Experience website to manage your academics and well-being: <https://www.uwo.ca/se/digital/>.

Additional student-run support services are offered by the USC, <https://westernusc.ca/services/>.

Plagiarism:

Students must write their essays and assignments in their own words. Whenever students take an idea, or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence." (see Scholastic Offence Policy in the Western Academic Calendar).

Plagiarism Checking: "All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>)."

Multiple-choice tests/exams: "Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating."

Note: Information excerpted and quoted above are Senate regulations from the Handbook of Scholarship and Academic Policy. https://www.uwo.ca/univsec/academic_policies/index.html

PLAGIARISM*

In writing scholarly papers, you must keep firmly in mind the need to avoid plagiarism. Plagiarism is the unacknowledged borrowing of another writer's words or ideas. Different forms of writing require different types of acknowledgement. The following rules pertain to the acknowledgements necessary in academic papers.

A. In using another writer's words, you must both place the words in quotation marks and acknowledge that the words are those of another writer.

You are plagiarizing if you use a sequence of words, a sentence or a paragraph taken from other writers without acknowledging them to be theirs. Acknowledgement is indicated either by (1) mentioning the author and work from which the words are borrowed in the text of your paper; or by (2) placing a footnote number at the end of the quotation in your text, and including a correspondingly numbered footnote at the bottom of the page (or in a separate reference section at the end of your essay). This footnote should indicate author, title of the work, place and date of publication, and page number.

Method (2) given above is usually preferable for academic essays because it provides the reader with more information about your sources and leaves your text uncluttered with parenthetical and tangential references. In either case words taken from another author must be enclosed in quotation marks or set off from your text by single spacing and indentation in such a way that they cannot be mistaken for your own words. Note that you cannot avoid indicating quotation simply by changing a word or phrase in a sentence or paragraph which is not your own.

B. In adopting other writers' ideas, you must acknowledge that they are theirs.

You are plagiarizing if you adopt, summarize, or paraphrase other writers' trains of argument, ideas or sequences of ideas without acknowledging their authorship according to the method of acknowledgement given in 'A' above. Since the words are your own, they need not be enclosed in quotation marks. Be certain, however, that the words you use are entirely your own; where you must use words or phrases from your source, these should be enclosed in quotation marks, as in 'A' above.

Clearly, it is possible for you to formulate arguments or ideas independently of another writer who has expounded the same ideas, and whom you have not read. Where you got your ideas is the important consideration here. Do not be afraid to present an argument or idea without acknowledgement to another writer, if you have arrived at it entirely independently. Acknowledge it if you have derived it from a source outside your own thinking on the subject.

In short, use of acknowledgements and, when necessary, quotation marks is necessary to distinguish clearly between what is yours and what is not. Since the rules have been explained to you, if you fail to make this distinction your instructor very likely will do so for you, and they will be forced to regard your omission as intentional literary theft. Plagiarism is a serious offence which may result in a student's receiving an 'F' in a course or, in extreme cases in their suspension from the University.

*Reprinted by permission of the Department of History

Adopted by the council of the Faculty of Social Science, October, 1970; approved by the Dept. of History August 13, 1991